



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION
Regional Welfare Office VI
3F, Robinsons Place Iloilo, Corner De Leon & Quezon Sts., Iloilo City
Telephone No. (033) 315-6395



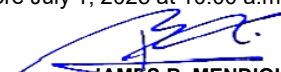
P.R. No.: **2025-435**
Date: **June 05, 2025**

REQUEST FOR PRICE QUOTATION

Sir/Madam:

Please quote your lowest net price/s, **taxes included**, on the item/s hereunder listed and submit your quotation, using your company letterhead thru fax or email and/or enclosed in a sealed envelope marked "Request for Quotation for the **"Office Supplies - 2nd Quarter FY 2025"** addressed to Overseas Workers Welfare Administration, 3rd Floor, Robinsons Place Iloilo, Corner De Leon and Quezon Sts., Iloilo City on or before July 1, 2025 at 10:00 a.m.


REMON A. ALBEZA
BAC Secretariat


JAMES B. MENDIOLA
Officer-In-Charge

DEALER'S/SUPPLIER'S OFFER					
ITEM NO.	QTY	UNIT	SPECIFICATIONS	UNIT COST	TOTAL
				Unit Price (vat inclusive)	
			OFFICE SUPPLIES		
1	120	ream	Bond Paper - A4		
2	20	ream	Bond Paper - Long		
3	20	pack	Specialty Paper Papers Vellum 180gsm A4 10's Board Paper, Pale Cream		
4	20	pack	Specialty Paper Papers Vellum 90gsm A4 10's, Pale Cream		
5	30	pcs	Table Pen, Double 0.7mm Smart Pen with Holder		
6	10	pc	Correction Tape with quality, 30m		
7	20	pck	Sticky Note, Sign here sticky note Index Stickers Label Paper Sticky Notes Memo Pad		
8	10	pad	Sticky Note, Colors/Set sticky note (square) , pad		
9	10	pcs	Ballpen, Hi-techpoint, V7 Grip, Black		
10	48	pcs	G-Tech Ballpen, 0.4mm, Black		
11	50	box	Ballpen, Black Ink, 0.7, 1doz		
12	20	bottle	Alcohol, Ethyl, 70% Solution, 500ml, Spray		
13	10	box	Paper Clip, 33mm, Small		
14	20	box	Paper Clip, 50mm, Big		
15	80	pack	Paper Towel, 180 pulls		
16	20	pcs	Data File Box without Cover		
17	48	pcs	Ballpen, My-Gel, 0.7mm, Black		
18	6	pcs	White Board Marker		
19	10	pcs	Columnar Book, 8 Column		
20	300	roll	Garbage bag, Medium, Black, 11"x11"x24", 10pcs		
21	20	roll	Garbage bag, Large, Black, 13"x13"x32", 10pcs		
22	20	gallon	Alcohol, Ethyl, 70% Solution, 3500ml		
23	500	pcs	White Folder, Long		
24	500	pcs	Brown Envelope, Long		
25	10	pcs	Scissor, Big		
26	960	roll	Tissue, 2 ply		
27	6	box	Fastener		
28	10	pcs	Cutter, Big		
29	6	pcs	Calculator, 12-digit		
30	50	pcs	Folder, L-Type, Long, Transparent		
31	12	pck	Laundry Powder, 1000g		
32	24	pcs	Highlighter, 5mm		
33	20	pcs	Glue-All, Multi-Purpose Glue, 40ml		
34	10	bottle	Air Freshener Spray, Lemon		
35	6	bottle	Anti-Bacterial, Disinfectant Spray, 510g		
36	6	bottle	Baygon Shield Protector Multi Insect Killer 500ml		
37	6	bottle	Handwash, Antibacterial, 500 ml		
38	6	gallon	Diswashing Liquid, Lemon		
39	6	box	Rubber Band, 350g		
40	2	bottle	Bleach (Zonrox), 1000ml, color, violet, color safe		
41	8	bottle	Scented Gel Air Freshener, Lavender, 180g		
42	6	bottle	Rag Mat		
43	10	set	Face Towel, Small		

44	24	pcs	Sponge, Mini		
45	10	pcs	Clear Book, Refillable		
46	40	pcs	Double Side Tape, 24mm, High Quality		
47	6	pcs	Duck Tape, 2"x15yards, Gray, Heavy Duty		
48	200	pcs	Filler Botebook/Cattleya		
49	10	pcs	Stapler Big No. 35 with remover		
			ABC: Php 125,000.00		
			Additional Documentary Requirements:		
			1. Mayor's/ Business Permit		
			2. Income/ Business Tax Return		
GRAND TOTAL					
Amount in Words:					

DELIVERY:

TERMS OF PAYMENT

PRICE VALIDITY

(Name of Supplier)

(Signature of Owner/Manager)

(Print Name)

(Contact Number)

(Date)